

Land Development Manager

Position Summary:

The Land Development Manager is responsible for identifying and understanding all components of the land planning and development processes applicable to higher density build-to-rent developments.

The right candidate must be a self-starter; Should have 5-10 years previous land development experience as well as working knowledge of residential construction; and function best with a broadly defined position and goals.

Responsibilities

- The Development Manager will work with the Director of Development to provide input during the due diligence, design, budget processes and project management
- Have the ability to source contractors, engineers, surveyors, and consultants to provide bids for due diligence and preliminary budget estimates
- Prepare project planning and development schedules in MS Project
- Monitor schedules weekly to ensure timely delivery of completed development
- Formulate detailed project budgets based on appropriate and applicable third-party bids
- Track costs while proactively managing site progress to ensure projects are delivered within budgeted cost and time.
- Provide site inspections to identify project status, progress and risk management
- Coordinate contractors and inspectors for completion of land development
- Review, reconcile, and approve progress pay applications monthly
- Manage daily the general contractor operations, vendor, and other contractor scheduling, ensuring work is aligned with the plans

Requirements

- Demonstrated ability to complete job responsibilities with minimal outside supervision and direction
- Strong organizational, planning, and problem-solving skills
- Ability to read and understand Civil and Architectural drawings
- Team player with the ability to work within cross-functional teams
- Ability to balance multiple competing priorities
- Excellent written and verbal communication skills
- Computer literacy, including word-processing, spreadsheet analysis, project scheduling experience
- Professional demeanor and a positive attitude

Education

- Four-year undergraduate degree in engineering, building construction, architecture or related degree preferred
- 5-10 Years Project Management

Benefits

- Health Insurance - Medical, Dental & Vision
- Paid Vacation
- 401(k) Savings Plan